

RESOLUTION 2015-12

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE NORTH SPRINGS IMPROVEMENT DISTRICT ADOPTING THE WATER AND SEWER BUDGET FOR FISCAL YEAR 2016

WHEREAS, Chapter 2005-341, Laws of Florida, authorizes the North Springs Improvement District to construct, maintain, and operate a water treatment and wastewater treatment and collection system to serve the residents of the North Springs Improvement District; and

WHEREAS, pursuant to said authority, the District has constructed a water and wastewater facility utilizing the proceeds of Water and Sewer Bond Issue(s); and

WHEREAS, pursuant to the requirements of Chapter 2005-341, Laws of Florida and the Bond Resolution(s) for said Bond Issue(s), the Board of Supervisors caused a proposed budget to be prepared for the operation and maintenance of said system for Fiscal Year 2016, which by reference is made a part hereof; and

WHEREAS, pursuant to Section 12 of Chapter 2005-341, Laws of Florida, the Board of Supervisors approved a proposed budget and set a public hearing to hear all objections to the budget and make such changes as deemed necessary by the Board of Supervisors; and

WHEREAS, notice of public hearing concerning the proposed budget was duly published as required by law; and

WHEREAS, the Board, having conducted said public hearing and having heard any objections and suggestions pertaining to the budget, has determined that it is in the best interests of the District and those residing within the District to adopt the Fiscal Year 2016 Budget.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE NORTH SPRINGS IMPROVEMENT DISTRICT, THAT:

Section 1. The recitals above are true and correct and are hereby made a part of this Resolution.

Section 2. The operating and maintenance budget of the water and sewer system showing expected revenues of \$ 14,211,000; debt service requirement of \$ 3,617,366 ; expected operation and maintenance expenses of \$ 9,690,000 such that said budget shows a surplus of \$ 903,634 and the operation and maintenance thereof can continue through Fiscal Year 2016, a copy of which is attached hereto and made a part hereof as Exhibit A, is hereby adopted and certified by the Board of Supervisors of the North Springs Improvement District.

Section 3. The District Manager shall transmit a copy of this Resolution to the proper public officials so that its purpose and effect may be carried out in accordance with the law.

Section 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Board of Supervisors of the North Springs Improvement District, this 14th day of September, 2015.



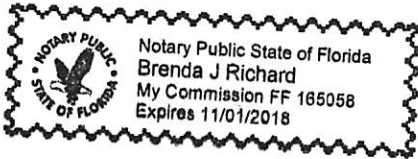
Vincent Moretti, Secretary



David Gray, President

STATE OF FLORIDA }
COUNTY OF BROWARD }

The foregoing instrument was acknowledged before me this 14th day of September, 2015, by David Gray, as President, and Vincent Moretti, as Secretary, of the **North Springs Improvement District**.



Brenda J Richard, Notary Public

Personally Known ☒ OR Produced Identification _____ Type of Identification Produced

Exhibit A

WATER & SEWER BUDGET

Fiscal Year 2016

October 1, 2015 – September 30, 2016



Prepared by:

Doug Hyche
District Manager

Rod Colon
Director of Operations

Maryam Omid
Accounting Manager

Prepared For:

Board of Supervisors

David Gray
President

Mark Chang Capwell
Assistant Secretary

Vincent Moretti
Secretary

Adopted
September 14, 2015

NORTH SPRINGS
IMPROVEMENT DISTRICT
Water / Sewer FY 2016 Adopted Budget

Table of Contents

Statement of Revenues & Operational Expenditures: **PAGE #**

• Operating Revenue.....	1
• Operating Expenses / Personnel & Admin.....	2
• Operating Expenses / Plant Operations.....	3
• Operating Revenue / Field Operations.....	4
• Total Operating Expenses.....	4
• Debt Service 2011 Bond Series.....	5
• Coverage Calculation.....	4

Narratives

Revenues

• Water / Sewer / Combination Revenues.....	6
1. Adopted Rates 2015 / 2016.....	6 - 9
2. Water / Sewer Billing Calculations.....	6 - 9
• Permits Fees & Licenses.....	9
• Standby Fees.....	9
• Water Revenue Irrigation (future Re-use).....	10
• NSF Check Fees.....	10
• Processing Fee Revenue.....	10
• Lien Information Fee.....	10
• Delinquent Fee Revenue.....	10
• Turn On Fees.....	10
• Meter Fees.....	10
• Connection Fees.....	11
• Interest- Investments.....	11
• Contract Field Management Revenue.....	11

Operating Expenses / Personnel & Admin.

• Personnel & Admin.....	12
• Payroll Special Pay.....	12
• FICA Taxes.....	12

NORTH SPRINGS
IMPROVEMENT DISTRICT
Water / Sewer FY 2016 Adopted Budget

• Pension Benefits.....	12
• Life / Health Insurance.....	13
• Workers Comp.....	13
• Professional Services – Arbitrage Rebate.....	13
• Professional Services – Dissemination Agent.....	13
• Professional Services Engineering.....	13
• Professional Services Legal.....	13
• Professional Services Trustee.....	13
• Professional Service Website Hosting.....	14
• Professional Service – Utility Billing.....	14
• Professional Service – Payroll / HR.....	14
• Auditing Services.....	14
• Financial and Accounting Services.....	14
• Communication Telephone.....	14
• Postage / Freight.....	15
• Insurance – General Liability.....	15
• Printing and Binding.....	15
• Legal Advertising.....	15
• Misc. Services.....	15
• Misc. Merchant Fees.....	15
• Misc. Contingency.....	16
• Office Rental.....	16
• Office Supplies.....	16
• Capital Outlay.....	16

Operations – Field Services

• Payroll Salary.....	16
• Payroll Contingency.....	16
• Payroll Special Pay.....	16
• FICA Taxes.....	16
• Pension Benefits.....	17
• Life & Health Insurance.....	17
• Workers Comp.....	17
• Contracts – Generator Maintenance.....	17
• Communication – Telephone Field.....	17
• Electricity – General.....	17
• Utility Meter Replacement Program.....	17

NORTH SPRINGS
IMPROVEMENT DISTRICT
Water / Sewer FY 2016 Adopted Budget

• Utility Backflow Preventers.....	18
• Insurance – General Liability.....	18
• R&M General.....	18
• R&M Lift Station.....	18
• R&M Roads & Alleyways.....	18
• R&M Vehicles.....	18
• R&M Valve Replacement.....	18
• R&M Painting.....	18
• Licenses & Permits.....	19
• Misc. Contingency.....	19
• Office Supplies.....	19
• Operating Supplies – General.....	19
• Operating Supplies – Uniforms.....	19
• Operating Supplies – Fuel /Oil.....	19
• Operating Supplies – Meter Supplies.....	19
• Operating Supplies – Hand Tools.....	19
• Road Supplies – Other.....	19
• Capital Outlay – Equipment.....	20
• Capital Outlay – Vehicles.....	20

Plant Operations

• Payroll – Salaried.....	20
• Payroll Contingency.....	20
• Payroll Special Pay.....	20
• FICA Taxes.....	20
• Pension Benefits.....	20
• Life / Health Insurance.....	21
• Workers Comp.....	21
• Contracts – Meter Expense.....	21
• Contracts – Water Quality.....	21
• Contracts – Landscape.....	21
• Contracts – Generator Maintenance.....	21
• Contracts – Sludge Removal.....	21
• Communication Telephone.....	21
• Electricity – General.....	22
• Utility Wastewater Treatment.....	22
• Rentals General.....	22

NORTH SPRINGS
IMPROVEMENT DISTRICT
Water / Sewer FY 2016 Adopted Budget

• Insurance – General Liability.....	22
• R&M General.....	22
• R&M Air-conditioning.....	22
• R&M Electrical.....	22
• R&M Vehicles.....	22
• R&M Slaker Repairs.....	23
• R&M Well Maintenance.....	23
• R&M Painting.....	23
• Licenses & Permits.....	23
• Contingency.....	23
• Office Supplies.....	23
• Operating Supplies – General.....	23
• Operating Supplies – Uniforms.....	23
• Operating Supplies – Fuel / Oil.....	24
• Operating Supplies – Chemicals.....	24
• Operating Supplies – Lab Chemicals.....	24
• Operating Supplies – Lab Equipment.....	24
• Capital Outlay – Equipment.....	24
• Capital Outlay – Vehicles.....	24
• Reserve – Renewal / Replacement.....	24

Debt Service

• Debt Retirement.....	24
• Interest Expense.....	25
• Total Debt Service.....	25
• Projected Annual Income (Loss).....	25
• Coverage Calculation.....	25
• Budgeted Reserves.....	25

North Springs Improvement District
Water & Sewer
Adopted Budget FY 2016

Account Description	Adopted Budget FY 2015	Actuals as of 05/31/2015	Projected June-Sept 2014	Adopted Budget FY 2016
Operating Revenue				
Permits, Fees, & Licenses	50,000	1,250	625	5,000
Water Revenue	6,700,000	4,308,365	2,154,182	7,200,000
Standby Fees	200,000	231,510	115,755	200,000
Sewer Revenue	4,650,000	3,120,126	1,560,063	5,000,000
Water Rev-Irrigation	350,000	233,839	116,920	400,000
Misc Ub Revenue	-	(4,257)	(2,129)	-
Nsf Check Fees	1,650	3,855	1,928	3,000
Processing Fee	33,000	34,840	17,420	50,000
Lien Information Fee	20,000	17,675	8,838	20,000
Delinquent Fee	60,000	28,929	10,000	40,000
Turn On Fees	5,500	12,200	6,100	10,000
Meter Fees	250,000	156,879	78,439	250,000
Connection Fees-W/S	1,000,000	4,530,470	2,265,235	1,000,000
Interest-Investments	1,000	1,417	708	1,000
Miscellaneous Revenues	10,000	10,796	5,398	10,000
Contract Service-Field Mgt..Frm 003	10,000	7,200	3,600	10,000
Compliance Monitoring-Hbc	12,000	8,000	4,000	12,000
Total Operating Revenue	13,353,150	12,703,094	6,347,083	14,211,000

Account Description	Adopted Budget FY 2015	Actuals as of 05/31/2015	Projected June-Sept 2014	Adopted Budget FY 2016
Operating Expenses				
Personnel & Administration				
Payroll-Salaried	450,000	244,297	122,149	580,000
Payroll-Special Pay	1,200	-	1,200	2,000
Fica Expense	35,000	17,678	8,839	45,000
Pension Expense	65,000	37,596	18,798	65,000
Health & Life Insurance	100,000	62,131	31,066	150,000
Workers Comp Insurance	4,500	(139)	4,500	4,500
Unemployment Compensation	3,200	-	-	3,200
Prof Serv-Engineering	150,000	43,829	21,915	100,000
Prof Serv-Arbitrage Rebate	3,000	700	350	3,000
Prof Serv-Dissemination Agent	1,000	-	1,000	1,000
Prof Serv-Trustee	30,000	12,366	6,183	30,000
Prof Serv-Legal Services	300,000	21,018	10,509	50,000
Prof Serv-Legislative Expense	50,000	37,656	18,828	60,000
Prof Serv-Legal from U.S Bank	5,000	-	5,000	5,000
Prof Serv-Civil Engineer	25,000	-	20,000	25,000
Actuarial Computation Fee-Opeb	5,000	-	5,000	5,000
Prof Serv-Mgt Consulting Serv	10,000	209	104	10,000
Prof Serv-Accounting	30,000	12,910	6,455	20,000
Prof Serv-Info Technology	35,000	38,054	19,027	60,000
Prof Serv-Web Site Develop	1,000	5,360	2,680	10,000
Prof Serv-Utility Billing	150,000	87,465	43,732	-
Prof Serv-Human Resources	10,000	5,221	2,610	10,000
Annual Audit	30,000	17,370	8,685	40,000
Communication-Telephone	10,000	11,880	5,940	20,000
Postage And Freight	45,000	37,004	18,502	100,000
Printing And Binding	10,000	8,408	4,204	15,000
Rentals-General..Record Storage	3,000	1,411	705	3,000
RENTAL/LEASE-VEHICLE/EQUIP	10,000	6,046	3,023	10,000
Rental - Office Space	60,000	36,185	18,092	60,000
Insurance-General Liability	15,000	96	48	20,000
Legal Advertising	15,000	3,650	1,825	10,000
Office Supplies	10,000	16,934	8,467	30,000
Misc-Licenses & Permits	50,000	14,303	7,152	30,000
Misc-Merchant Fees	100,000	44,410	22,205	80,000

Misc-Services	10,000	16,260	8,130	30,000
Misc-Contingency	30,000	10,181	5,090	20,000
Capital Outlay - Equipment	10,000	12,838	6,419	30,000
Interest Exp-Customer Deposits	1,500	-	-	-
Total Personnel & Administration	1,873,400	863,325	468,432	1,736,700

Account Description	Adopted Budget FY 2015	Actuals as of 05/31/2015	Projected June-Sept 2015	Adopted Budget FY 2016
---------------------	------------------------	--------------------------	--------------------------	------------------------

**Operation & Maintenance
Plant**

Payroll-Salaried	950,000	621,770	310,885	1,000,000
Payroll Contingency	10,000	-	-	10,000
Payroll-Special Pay	1,550	-	1,550	2,000
Employment Ads	-	160	80	1,000
Fica Expense	75,000	47,549	23,774	80,000
Pension Expense	130,000	74,175	37,087	150,000
Health & Life Insurance	200,000	127,785	63,893	250,000
Worker'S Comp. Insurance	35,000	(1,000)	35,000	40,000
Unemployment Taxes	1,000	-	-	1,000
Contracts-4-log Virus Treatment	20,000	-	20,000	20,000
Water Quality Testing	50,000	22,132	11,066	50,000
Contracts-Landscape	100,000	65,886	32,943	150,000
Contracts-Meter Expense	5,000	-	5,000	5,000
Contracts-Generator Maint	5,500	17,049	8,525	30,000
Contracts-Lime Sludge Rmvl	200,000	131,520	65,760	220,000
Communication-Telephone	57,000	44,312	22,156	80,000
Electric Expense	350,000	209,567	104,783	320,000
Utility-Wastewater Treatment	1,700,000	1,153,606	576,803	1,800,000
Rental-General	3,000	536	268	2,000
Rental/Lease-Vehicle/Equip	30,000	7,940	3,970	20,000
Insurance-General Liability	92,000	871	436	100,000
R&M-General	150,000	107,225	53,613	200,000
R&M-Electrical	17,200	7,737	3,868	15,000
R&M-Slaker Repairs	3,100	13,186	6,593	22,000
R&M-Air Conditioning	6,200	63	31	3,000
R&M-Vehicles	7,500	4,614	2,307	7,500
R&M-Well Maintenance	60,000	58,956	29,478	100,000
R&M-Painting	25,000	8,364	4,182	20,000
Office Supplies	3,000	3,256	1,628	5,000
Op Supplies-General	20,000	21,057	10,528	35,000
Op Supplies-Chemicals	555,000	339,082	169,541	520,000
Op Supplies-Lab Chemicals	30,000	14,563	7,281	30,000
Op Supplies-Lab Equipment	10,000	1,443	722	10,000
Op Supplies-Uniforms	17,000	7,948	3,974	17,000
Op Supplies-Fuel, Oil	10,000	4,816	2,408	10,000
Misc-Licenses & Permits	50,000	8,283	4,141	20,000
Misc-Contingency	20,000	2,514	1,257	10,000
Cap Outlay-Other	600,000	343,529	171,765	600,000
Cap Outlay-Equipment	5,000	22,422	11,211	50,000
Cap Outlay-Vehicles	5,000	18,383	9,192	30,000
Total Plant	5,609,050	3,511,297	1,817,699	6,035,500

Account Description	Adopted Budget FY 2015	Actuals as of 05/31/2015	Projected June-Sept 2015	Adopted Budget FY 2016
---------------------	------------------------	--------------------------	--------------------------	------------------------

**Other Operating Expenses
Field**

Payroll-Salaried	650,000	404,874	202,437	700,000
Payroll Contingency	10,000	-	-	1,000
Payroll-Special Pay	2,300	-	2,300	2,500
Fica Expense	50,000	30,973	15,486	55,000
Pension Expense	100,000	52,658	26,329	100,000
Health & Life Insurance	200,000	125,727	62,864	250,000
Worker'S Comp. Insurance	35,000	(2,490)	35,000	35,000
Unemployment Taxes	1,000	-	-	1,000

Contracts-Generator Maint	8,000	1,192	596	5,000
Communication-Telephone	20,000	7,373	3,687	15,000
Electric Expense	85,000	23,825	11,913	50,000
Rental/Lease - Vehicle/Equip	5,000	131	66	2,000
Insurance-General Liability	15,100	-	15,100	20,000
R&M-General	50,000	6,936	3,468	20,000
R&M-Vehicle Repairs	20,000	20,954	10,477	35,000
R&M-Roads & Alleyways	18,300	870	435	10,000
R&M-Lift Stations	100,000	90,139	45,070	150,000
R&M-Painting	350	1,130	565	2,000
R&M-Valve Replacement	5,000	-	5,000	5,000
Utility-Meter Replacemt Prog	300,000	66,244	33,122	150,000
Utility Backflow Preventors	500	-	500	500
Office Supplies	2,500	135	68	2,500
Op Supplies-General	25,000	12,560	6,280	22,000
Op Supplies-Uniforms	15,000	5,765	2,882	15,000
Op Supplies-Fuel, Oil	45,000	32,220	16,110	50,000
Op Supplies-Hand Tools	2,000	373	187	2,000
Op Supplies-Meter Supplies	201,000	18,290	9,145	50,000
Misc-Licenses & Permits	8,000	9,834	4,917	15,000
Misc-Contingency	1,500	498	249	1,500
Road Supplies-Other	800	-	800	800
Cap Outlay-Other	40,000	-	40,000	40,000
Cap Outlay-Equipment	-	6,153	3,076	10,000
Cap Outlay-Vehicles	100,000	26,535	13,268	100,000

Total Field	2,116,350	942,899	571,394	1,917,800
--------------------	------------------	----------------	----------------	------------------

Total Operating Expenses	9,598,800	5,317,521	2,857,525	9,690,000
---------------------------------	------------------	------------------	------------------	------------------

Net Income Before Debt Services	3,754,350	7,385,573	3,489,558	4,521,000
--	------------------	------------------	------------------	------------------

Debt Services

Debt Service Series 2011	1,525,000	1,016,667	508,333	2,160,000
Interest Expense Series 2011	1,471,025	980,683	490,342	1,457,366

Total Debt Service	2,996,025	1,997,350	998,675	3,617,366
---------------------------	------------------	------------------	----------------	------------------

Projected Manual Income (Loss)	758,325	5,388,223	2,490,883	903,634
---------------------------------------	----------------	------------------	------------------	----------------

Coverage Calculation	1.25			1.25
-----------------------------	-------------	--	--	-------------

Budgeted Reserves

Renewal and Replacement	100,000	-	100,000	100,000
Rate Stabilization	50,000	-	50,000	50,000

Total Capital Outlay & Reserves	150,000	-	150,000	150,000
--	----------------	----------	----------------	----------------

608,325	5,388,223	2,340,883	753,634
----------------	------------------	------------------	----------------

**NORTH SPRINGS
IMPROVEMENT DISTRICT**
Water / Sewer FY 2016 Adopted Budget

REVENUES:

Water - Sewer Combination Revenue

The projected revenue is based upon the current approved rate structure for both water and sewer utilizing projections of consumption for the upcoming year. The rate structure provides for a base rate and per thousand gallon rate. There are differing rate structures for residential and commercial derived from the last rate study and approved by the Board of Supervisors.

	Current Rates	Adopted Rates
Water Minimum Charge	FY 2015	FY 2016
Water Availability Minimum	\$36.77	\$39.52
Minimum Water Residential, Multi Family, Ranches/Magic	\$22.64	\$24.34
Minimum Water 3" Meter	\$288.29	\$309.91
Water Commercial 1" Minimum	\$56.60	\$60.84
Water Commercial 1.5" Minimum	\$113.19	\$121.68
Water Commercial 2"	\$181.11	\$194.69
Water Commercial 3" Minimum	\$339.58	\$365.05
Water Commercial 4" Minimum	\$565.97	\$608.41
Water Commercial 6 & 8" Minimum	\$1,131.93	\$1,216.83
	Current Rates	Adopted Rates
Sewer Minimum Charge	FY 2015	FY 2016
Minimum Sewer Residential & Multi Family, & Ranches/Magic	\$17.47	\$18.53

NORTH SPRINGS
IMPROVEMENT DISTRICT
Water / Sewer FY 2016 Adopted Budget

Minimum Sewer 3" Meter	\$258.15	\$277.26
Commercial Sewer 1" Minimum	\$38.67	\$41.32
Commercial Sewer 1.5" Minimum	\$73.98	\$79.28
Commercial Sewer 2" Minimum	\$116.37	\$124.85
Commercial Sewer 3" Minimum	\$215.27	\$231.17
Commercial Sewer 4" Minimum	\$356.56	\$383.05
Commercial Sewer 6 & 8" Minimum	\$709.78	\$762.76
Sewer 0100725002 Minimum	\$798.80	\$858.45
Sewer 0100730002 Minimum	\$852.70	\$916.40
	Current Rates	Adopted Rates
Irrigation Minimum Charge	FY 2015	FY 2016
Residential Irrigation Minimum	\$22.64	\$24.34
Commercial 1.5" Irrigation Minimum	\$113.19	\$121.68
Residential 2" Irrigation Minimum	\$181.11	\$194.69
	Current Rates	Adopted Rates
Water Volume Charge	FY 2015	FY 2016
Water Residential, Commercial 1", 1.5", 2", 3", 4", 6", & 8", Ranches/Magic		
0-12,600 gals	\$2.19	\$2.35
12,601-25,200 gals	\$4.38	\$4.71
25,201 gals and over	\$6.57	\$7.06

**NORTH SPRINGS
IMPROVEMENT DISTRICT**
Water / Sewer FY 2016 Adopted Budget

Water Med/High Density Consumption		
0-7,600 gals	\$2.19	\$2.35
7,601-15,200 gals	\$4.38	\$4.71
15,201 gals and over	\$6.57	\$7.06
Water Magnolia Shop		
All Consumption	\$2.19	\$2.35
	Current Rates	Adopted Rates
Sewer Volume Charge	Current FY 2015	FY 2016
Residential & Ranches/Magic Sewer Consumption		
0-9,875 gals	\$2.19	\$2.35
Commercial 1", 1.5', 2", 3", 4", 6" & 8" Sewer Consumption		
All Consumption	\$2.19	\$2.35
Sewer Med Density Consumption		
0-7,750 gals	\$2.19	\$2.35
	Current Rates	Adopted Rates
Sewer 0100730002		

**NORTH SPRINGS
IMPROVEMENT DISTRICT**
Water / Sewer FY 2016 Adopted Budget

0-7,600 gals	\$2.19	\$2.35
7,601-15,200 gals	\$4.38	\$4.71
15,201 gals and over	\$6.57	\$7.06
Sewer No Changes		
0-12,600 gals	\$2.19	\$2.35
12,601-25,200 gals	\$4.38	\$4.71
25,201 gals and over	\$6.57	\$7.06
	Current Rates	Adopted Rates
Irrigation Volume Charge	FY 2015	FY 2016
Irrigation Residential and Commercial 1.5" & 2" Consumption		
0-12,600 gals	\$2.19	\$2.35
12,601-25,200 gals	\$4.38	\$4.71
25,201 gals and over	\$6.57	\$7.06

Permits, Fees, & Licenses

The District charges a 2.5% permit fee for water and sewer projects undertaken by contractors within the District. This fee offsets inspections and plan reviews for these projects conducted by the District.

Standby Fees

Platted and unplatted residential & commercial parcels and tracts are charged \$25 per parcel or tract.

**NORTH SPRINGS
IMPROVEMENT DISTRICT**
Water / Sewer FY 2016 Adopted Budget

Water Revenue Irrigation

The projected revenue is based upon the current approved rate structure for irrigation water charges utilizing projections of consumption for the upcoming year. The rate structure provides a per thousand gallon rate for irrigation water only and in the future will include the Districts re-use projects.

NSF Check Fees

Fees charged to customers related to non-sufficient funds.

Processing Fee Revenue

A \$20 processing fee for new accounts was adopted by the Board of Supervisors in March 2004

Lien Information Fee

The Board at the March 2004 meeting adopted a \$25 charge for an estoppel letter.

Delinquent Fee Revenue

The Board of Supervisors at a public meeting held in March of 2004 adopted a \$20 late fee to customers who receive a delinquent notice on their account and /or a termination date is hand delivered.

Turn On Fees

Fees charged to customers who have had their service shutoff for lack of payment and service is restored after payment.

Meter Fees

Represents the amount collected for meter Fees based on the size of the meter:

<u>Meter Size</u>	<u>Amount</u>
5/8" Meter	\$400.00
1" Meter	\$600.00
1 1/2" Meter	\$900.00
2" Meter (\$150 per unit (ERC) plus cost of meter	
3" Meter (\$150 per unit (ERC) plus cost of meter	

The amount budget is based on prior year's meters.

**NORTH SPRINGS
IMPROVEMENT DISTRICT**
Water / Sewer FY 2016 Adopted Budget

Connection Fees - W/S

Represents the amount collected for new connections based on the following:

<u>User Class</u>	<u>Wastewater</u>	<u>Water</u>
Single Family	\$11,391	\$558
Medium Density	\$5,974	\$264
High Density	\$5,974	\$264
Commercial	\$11,391	\$558
Irrigation		\$166

The revenue is based on prior year's fees.

Interest - Investments

The District earns Interest Income on the checking accounts with SunTrust, Wells Fargo Bank, various CD's, and debt services trust accounts with US Bank.

Contract Field Management Revenue

The District receives reimbursement of \$ 18,000 dollars from the Parkland Isles fund. This reimbursement is for field management services performed by District staff to include acting as a liaison between the home owner associations (HOA), oversight of contractors, and compliance.

Miscellaneous Revenues

Represents miscellaneous fees charged for repairs and other services provided to the customer by the district.

Compliance Monitoring - HBC

Represents cost recovery for monitoring issues pertaining to the Heron Bay Commons facility.

**NORTH SPRINGS
IMPROVEMENT DISTRICT**
Water / Sewer FY 2016 Adopted Budget

EXPENDITURES: OPERATING EXPENSES

Personnel and Administration:

Payroll - Salaried

This includes payroll, workers comp, FUTA/SUTA taxes and payroll charges for the admin. personnel based upon current rate plus an increase. Each employee will be evaluated in September to determine their actual increase. The District employs the following under this category:

- District Manager
- District Clerk
- Human Resources Supervisor
- Assistant Clerk
- Customer Service
- Customer Service
- Customer Service
- Accounting Manager
- Staff Accountant
- Accounting Assistant
- Treasurer

Payroll - Special Pay

Special Pay is a holiday bonus based upon number of years of service.

FICA Taxes

Payroll taxes for the Administrative personnel.

Pension Benefits

The District's pension plan was established whereby the employer contributes for each employee's annual salary into a Florida Retirement System.

**NORTH SPRINGS
IMPROVEMENT DISTRICT**
Water / Sewer FY 2016 Adopted Budget

Life and Health Insurance

The District offers the employees' health, life, dental and disability insurance as part of their benefits plan while employed by the District.

Worker's Compensation

Payments required by law to be made to an employee who is injured or disabled in connection with work. The District's policy is with Travelers Insurance.

Professional Services - Arbitrage Rebate

The District contracts with an independent certified public accountant to annually calculate the District's arbitrage rebate liability on its revenue bonds. The amount is based on standard fees charged for this service.

Professional Services - Dissemination Agent

The District is required by the Security and Exchange Commission to comply with Rule 15c2-12(b) (5), which relates to additional reporting requirements for unrelated bond issues. The District has contracted for this service and the amount is based on the contracted amount.

Professional Services - Engineering

The District has a continuous services contract with CH2M Hill to provide engineering services to the District. Also the district contracts with other engineering firms for services of electrical engineering, consulting, and surveying services.

Professional Services - Legal Services

The District has a contract with Billing, Cochran, Lyles, Mauro & Ramsey, P.A. as legal counsel for the District. This contract includes preparation for monthly board meetings, contract review, etc.

**NORTH SPRINGS
IMPROVEMENT DISTRICT**
Water / Sewer FY 2016 Adopted Budget

Professional Services - Trustee

In 2011, The District issued the 2011 Series of Revenue Refunding Bonds and is deposited with a Trustee to handle all trustee matters. The annual trustee fee is based on standard fees charged plus any out of pocket expenses.

Professional Service Website Development

The District has contracted Watt Media Corp. to maintain its website www.nsidfl.gov. The District has been granted permission by the Federal Government to use the .gov domain, which is consistent with government agencies.

Professional Services – Payroll / HR

The District has contracted with COMPUPAY CORP. to handle payroll and other HR related matters.

Auditing Services

The District is required by Florida Statutes to arrange for an Independent Audit of its financial records on an annual basis. This expense is based on existing year engagement letter plus anticipated increase for this year's engagement letter.

Financial and Accounting Services

The District has contracted GMS (Government Management Services) to perform financial consulting services, Assessments for Non Ad Valorem taxes, and coordinate with our in house accountants.

Communication - Telephone

Telephone and fax machine expenditure estimates are based on prior years cost.

Postage and Freight

**NORTH SPRINGS
IMPROVEMENT DISTRICT**
Water / Sewer FY 2016 Adopted Budget

Mailing of agenda packages, overnight deliveries, correspondence, utility bills etc.

Utility Billing	\$38,500
<u>Mailings</u>	<u>\$ 6,500</u>
Total	\$45,000

Insurance - General Liability

The District retains an Insurance Agent, who on an annual basis, arranges the placement of the District insurance coverage requirements

Printing and Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes, photocopies, etc.

Legal Advertising

Advertising of monthly board meetings, public hearings, requests for bids and any other legal advertising that may be required.

Office Supplies

Any supplies that may need to be purchased during the Fiscal Year, i.e., paper, minute books, file folders, labels, paper clips, etc.

Miscellaneous Services

This is for any miscellaneous services that are necessary for office equipment.

Misc. Merchant Fees

The District gets charged 2.3% on all credit card payments we receive plus a monthly payment of \$35.

Misc Contingency

This represents any unexpected expenses that may arise in the District.

**NORTH SPRINGS
IMPROVEMENT DISTRICT**
Water / Sewer FY 2016 Adopted Budget

Capital Outlay

Periodic replacement of office equipment as needed.

OPERATIONS AND MAINTENANCE:

Field Operations:

Payroll - Salaried

This includes Payroll, Workers Comp, FUTA/SUTA Taxes and payroll charges for the Field personnel based upon current rate plus an increase. Each employee is evaluated in September to determine their actual increase. The following personnel are budgeted in this line item:

- Field Manager
- “9” Field Distribution Operators
- “3” Meter Readers

Payroll Contingency

This is for unseen overtime to District personnel for contingency situations, or to fill operational shifts to continue operations as needed.

Payroll - Special Pay

Special Pay is a holiday bonus based upon number of years of service.

FICA Taxes

Payroll taxes for the Field personnel.

Pension Benefits

The District's pension plan was established whereby the employer contributes for each employee's annual salary into Florida Retirement system.

Life and Health Insurance

The District offers the employees Health, Life, Dental, and Disability Insurance.

**NORTH SPRINGS
IMPROVEMENT DISTRICT**
Water / Sewer FY 2016 Adopted Budget

Workers Compensation

Payments required by law to be made to an employee who is injured or disabled in connection with work.

Contracts - Generator Maintenance

This is for the quarterly and yearly maintenance of seven (7) generators.

Communication - Telephone - Field

The District provides cellular telephones for all field employees. This also includes service from Sunshine State One Call.

Electricity - General

The District has utility accounts with Florida Power & Light for the field lift stations.

Utility - Meter Replacement Program

This expense represents the replacement of customer utility billing meters, which have a limited operational life and must be replaced approximately every 10 years.

Utility Backflow Preventers

This expense is for installation or replacement of backflow preventers at our customer's utility meters as required by Florida law. This prevents cross connections and unsafe backflow hazards into our potable water distribution system.

Insurance - General Liability

The District retains an Insurance Agent, who on an annual basis arranges the placement of the District insurance coverage requirements.

**NORTH SPRINGS
IMPROVEMENT DISTRICT**
Water / Sewer FY 2016 Adopted Budget

R & M - General

This expense is for repairs and maintenance on the District's equipment, which is necessary to maintain the District in an operational condition.

R & M - Lift Station

This expense includes pump repairs and cleaning for the lift stations.

R & M - Road & Alleyways

This expense includes street and driveway paving and repairs.

R & M - Vehicles

This is for the monthly maintenance on the District's vehicles plus any repairs.

R & M - Valve Replacement

This is for the valve replacement program for the District

R & M - Painting

This expense is for the painting of misc. items such as lift stations, fire hydrants, etc.

Licenses & Permits

This expense includes costs for permits, employee license renewals, subscriptions, licensing, books, and schooling required to maintain compliance with employee licensing requirements.

Misc. Contingency

This is for any unforeseen expenses that may occur in the Field during the year.

Office Supplies

**NORTH SPRINGS
IMPROVEMENT DISTRICT**
Water / Sewer FY 2016 Adopted Budget

Any office supplies that may need to be purchased during the Fiscal Year, i.e., paper, minute books, file folders, labels, paper clips, etc.

Operating Supplies - General

This is for any miscellaneous contingencies that may arise in the District.

Operating Supplies - Uniforms

This is for uniform rental at \$60 weekly plus an annual shoe allowance at \$90/employee.

Operating Supplies - Fuel / Oil

This is for Diesel fuel and Gasoline purchased by the district.

Operating Supplies - Meter Supplies

This expense includes Meter installation supplies.

Operating Supplies - Hand Tools

This expense includes hand and power tools that may be needed for the job.

Road Supplies - Other

This is reserved for the purchase of road supplies

Capital Outlay - Equipment

This is for the purchase of new equipment for the District as needed to maintain operations.

Capital Outlay - Vehicles

There are no plans to purchase vehicles under this category in FY 2016.

**NORTH SPRINGS
IMPROVEMENT DISTRICT**
Water / Sewer FY 2016 Adopted Budget

PLANT OPERATIONS:

Payroll - Salaried

This includes Payroll, Workers Comp, FUTA/SUTA Taxes and payroll charges for the Field personnel based upon current rate plus an increase. Each employee is evaluated in September to determine their actual increase. The following personnel are budgeted in this line item:

- Director of Operations
- “12” Water Plant Operators
- Plant Maintenance Supervisor
- Maintenance Technician
- Master Electrician.
- Electrician

Payroll Contingency

Overtime payroll for contingency operations.

Payroll - Special Pay

Special Pay is a holiday bonus based upon the number of years of service.

FICA Taxes

Payroll taxes for the Plant Operations personnel.

Pension Benefits

The District's pension plan was established whereby the District contributes for each employee's annual salary into a Florida Retirement System.

Life and Health Insurance

The District offers the employees Health, Life, Dental, and Disability Insurance.

Workers Compensation

**NORTH SPRINGS
IMPROVEMENT DISTRICT**
Water / Sewer FY 2016 Adopted Budget

Payments required by law to be made to an employee who is injured or disabled in connection with work.

Contracts - Meter Expense

This is for the meter calibration every two (2) years.

Contracts - Water Quality

Water Quality Testing is done for the following tests that include Monthly Test (BCHD), Standard Plate Count, UCMR2 EPA testing, Quarterly Water Samples, and Annual Water Analysis.

Contracts - Landscape

This is for the monthly landscaping that is done for the water plant and several offsite locations such as wells and right of ways for water plant operations.

Contracts - Generator Maintenance

This is for the contract to repair and maintain the generators plus clean fuels testing and tank cleaning of the Districts generators.

Contracts - Lime Sludge Removal

This is for the contract for lime sludge removal that is necessary for the District.

Communication - Telephone - Field

The District provides Sprint telephones for all Plant Operations employees. This also includes the monthly telephone service and the fee to connect to CSID office lines.

Electricity - General

The electric requirements for the water plant and wells based upon operating history.

Utility - Wastewater Treatment

**NORTH SPRINGS
IMPROVEMENT DISTRICT**
Water / Sewer FY 2016 Adopted Budget

The District transmits all of its wastewater for transmission, treatment, and disposal to Broward County through its Large User Agreement to the County's 2A regional facility.

Rentals - General

This is for the rental of miscellaneous equipment that is needed for the district.
Examples include: heavy equipment; jack hammers; cranes, etc.

Insurance - General Liability

The District uses an Insurance Agent, who on an annual basis arranges the placement of the District's insurance coverage requirements.

R & M - General

This expense is for repairs and maintenance on the District's equipment, which is necessary to maintain the District in an operational condition, which also includes trash pick services.

R & M - Air Conditioning

This is for any repairs and maintenance to the air conditioning system.

R & M - Electrical

This is for the electrical maintenance supplies that may be needed by the District.

R & M - Vehicles

This is for the monthly maintenance on the District's vehicles plus any repairs.

R & M - Slaker Repairs

This is for the repair and maintenance on the District's slaker(s), which is a piece of equipment used in the water treatment process at the District's water treatment plant.

**NORTH SPRINGS
IMPROVEMENT DISTRICT**
Water / Sewer FY 2016 Adopted Budget

R & M - Well Maintenance

This is for the repair and maintenance on the District's wells.

R & M - Painting

This is for the painting of the facility and storage tanks in the District.

Licenses & Permits

This expense represents the cost for facility license renewals, subscriptions and employee licensing, books and schooling required to maintain their license to operate.

Contingency

This is for any unforeseen expenses that may occur for the Plant Operations during the year.

Office Supplies

Any office supplies that may need to be purchased during the Fiscal Year, i.e., paper, minute books, file folders, labels, paper clips, etc. A new printer will need to be purchased this year to replace an older model.

Operating Supplies - General

This expense is for general operating supplies such as janitorial, lab supplies, etc. to operate the District's water treatment plant.

Operating Supplies - Uniforms

This is for uniform rental at \$60.00 weekly plus an annual shoe allowance at \$90/employee.

Operating Supplies - Fuel/Oil

This is for Diesel Fuel and Gasoline purchased by the District.

Operating Supplies - Chemicals

**NORTH SPRINGS
IMPROVEMENT DISTRICT**
Water / Sewer FY 2016 Adopted Budget

This is for chemicals for Plant treatment purchased by the District.

Operating Supplies - Lab Chemicals

This is for lab chemicals purchased by the District.

Operating Supplies - Lab Equipment

This is for the purchase of lab equipment for the water plant for compliance testing required by regulatory agencies.

Capital Outlay - Equipment

This is reserved for the purchase of miscellaneous tools for the District and for the purchase of a new computer for the water treatment plant.

Capital Outlay - Vehicles

There are no plans to purchase vehicles under this category in FY 2016.

Reserve - Renewal & Replacement

This is for the reserves for the renewal & replacement. There is no R&R allotment for the 2016 FY under this category. It is under the new line item "Budgeted Reserves"

DEBT SERVICE:

Debt Retirement

The District has refinanced all of its water and sewer tax exempt bonds into a new series 2011, Water & Sewer Revenue Refunding / Revenue Bond. These bonds have a principal and interest payment due October 1 each year and are based on amortization schedules

Interest Expense

The District has refinanced all of its water and sewer tax exempt bonds into a new 2011 series Water & Sewer Revenue Refunding / Revenue Bond. These bonds have a principal and interest payment due April 1 & October 1, each year and are based on amortization schedules.

**NORTH SPRINGS
IMPROVEMENT DISTRICT**
Water / Sewer FY 2016 Adopted Budget

Projected Annual Income (Loss)

This is the total income received or total income loss after all expenses has been paid by the District to include operational expenses and debt service.

Coverage Calculation

The District is required to maintain 115% debt coverage as required by the series 2011 bond documents. This means that the District's operating income needs to equal or exceed its annual debt service payments by 115%.

Budgeted Reserves

- **Renewal & Replacement:** The District has developed a reserve program for its operational equipment to be replaced after it has exceeded its life expectancy, or is no longer operational.
- **Rate Stabilization:** This expense is to stabilize the Water & Sewer bond rates in the 2011 series.